

Personnel & Finance and Public Safety Committee of the City of Harlan, Iowa May 31, 2018

The Personnel & Finance and Public Safety Committee met on Thursday, May 31, 2018 at Noon in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

Present: P & F Chairperson Dave Miller, Sharon Kroger and Greg Bladt

Absent: None

Present: Public Safety Chairperson Jeanna Rudolph and Jay Christensen

Absent: Dave Pedersen

Also Present: Mayor Mike Kolbe, City Administrator Gene Gettys, City Clerk Jane Smith, Fire Chief, Roger Bissen, Street Superintendent, Ron Buck and Police Chief, Frank Clark

Chairman Rudolph called the meeting to order.

It was moved by Miller and seconded by Kroger to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

Discussion was held on participating with the Petersen Family Wellness Center, to offer employees this as a benefit. If the City participates as a Corporate Sponsor, the Petersen Family Wellness Center would contribute 10% of the employee cost, the City would contribute 10% of the employee cost and the employee would contribute 80% of the cost. It was moved by Kroger and seconded by Bladt to make a recommendation to the Council to participate with the Petersen Family Wellness Center as a corporate sponsor, covering the following positions: Full time employees, permanent part time employees, volunteer fire department members, police reserves, City Council and Mayor. The motion carried unanimously.

It was moved by Bladt and seconded by Miller to make a recommendation to Council to reimburse employees, \$25.00 per quarter in which membership was paid, retroactive to January 1, 2017. A receipt from Petersen Family Wellness Center will be required. The motion carried unanimously.

Discussion was held on open burning and having a City compost pile. It was the consensus to leave the current Ordinance in place and not make changes. No action was taken.

There being no further discussion, the Committee adjourned.

Jane Smith
City Clerk

Public Safety Committee- October 25, 2018

The Public Safety Committee met on Thursday, October 25, 2018 at Noon in the Council Chambers at City Hall.

Present: Jeanna Rudolph, Jay Christensen & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Gene Gettys, Jane Smith, Fire Chief Roger Bissen, Sharon Kroger, Greg Bladt and many Fire Department members

Chairman Rudolph called the meeting to order.

It was moved by Schaben and seconded by Christensen to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

Discussion of the Fire Department Constitution and By-Laws included:

- Monthly Minutes: To include more detailed information and follow the By-Laws "Order of Business for Meetings".
- Board Structure – Discussed restructuring the board to 5 members, to be more uniform with the other boards in the City. The Fire Department members discussed restructuring and the board voted twice that they'd like to leave the board structure the way it is with 15 members.
- Treasurer: Will be compensated by the Fire Association instead of the City.
- By-Laws: Will update the Fire Department By-Laws to ensure the Fire Association information is removed and included in the separate Fire Association By-Laws, to avoid any confusion between the two. Once updated, the Fire Department By-Laws will be submitted to the Public Safety Committee to review.

With all business completed, the meeting was adjourned.

"These minutes are as recorded by the City Clerk and are subject to Council approval at the next regular meeting."